

25X1

STANDARD FORM NO. 64

**CONFIDENTIAL**

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Advisor for Management  
FROM : Chief, Class. & Wage Division  
SUBJECT: Request for T/O Change

DATE: 18 May 1951

1. Reference is made to memorandum from Administrative Officer, OSI, dated 28 April 1951, "Reclassification of Task Force Position".

2. It is requested that the Administrative Assistant slot (unnumbered on new T/O) on the Unvouchered approved T/O of the Scientific Division  be changed from GS-9 to GS-11, Administrative Officer.

25X1

CONCURRENCE:

*act.* Assistant Director, OSI

*Comptroller*  
*23 May 51*

**CONFIDENTIAL**